

WINDSOR COMMUNITY CENTRE: TOT SUMMER CAMP LEADER JOB POSTING

This position is a 9-week contract position reporting to the Windsor Community Centre Board of Directors. The Tot Summer Camp Counselor is responsible to deliver a safe, fun, and rich experience, physically active and educational day camp experience for children ages 3-6.

The program offers two daily sessions per week – 9:15am to 11:45am and 12:45pm to 3:15pm.
Daily counselor shift: 8:45am to 3:45pm

WCC VISION

To provide quality programming & activities that enhances the well-being of all members of our diverse community.

WCC MISSION

To foster community pride and inclusion through a strong commitment to respect, equality, and accessibility.

WCC MANDATE

To support children and families in their emotional, physical and mental growth and development.

Authority

Working within the parameters set by the Board, the Tot Summer Camp counselor functions with a degree of autonomy in respect to the programming and activities of the day camp, while acknowledging the collaborative nature of the role.

Position Responsibilities

- Implementation of the daily, two session (2.5hr) camp programs for children ages 3-6 years. Creating weekly schedules taking into account children's ages and interests.
- Ensure the health and safety of the children participating in the camp program.
- Create a fun, experience rich, physically active, and educational day camp experience for all campers.
- Monitor and provide care for the children participating in the camp program.
- Organize and participate in all camp related activities (i.e. games, crafts)
- Complete required tasks, such as set up and clean up and other day to day camp operations as required.
- Act as a positive role model and leader at all times for the Tot Summer Camp Program.
- Build positive relationships with community centre staff, participants and parents and/or caregivers.
- Provide a monthly progress report to the Board of Directors at the end of each summer month.

Qualifications

- Postsecondary student in Early Childhood Education, Child and Youth Worker, Recreation Leadership, Social Service Worker, Social Work or a Social Service field.
- Applicant must be between 18 and 29 years of age at the start of the employment.
- Experience working with children and parents.

- Experience and sensitivity working with all families including those culturally diverse, GLBTQ, young parents, etc.
- Ability to handle multiple demands, changing priorities and time pressure.
- Irrefutable honesty, reliability, commitment, and work ethic.
- Comfortable working in a progressive and inclusive environment.
- Must be accountable and self-initiator capable of working independently with autonomy and as part of a team.
- Clear Criminal Record and Child Abuse Registry Checks
- First aid and CPR Certification

Hours & Salary

\$22 per hour, plus 4% vacation pay.

7 hours per day, 5 days per week, for 9 weeks.

Contract: Beginning June 28th, ending August 31st